

## Store Operations Feature Summary

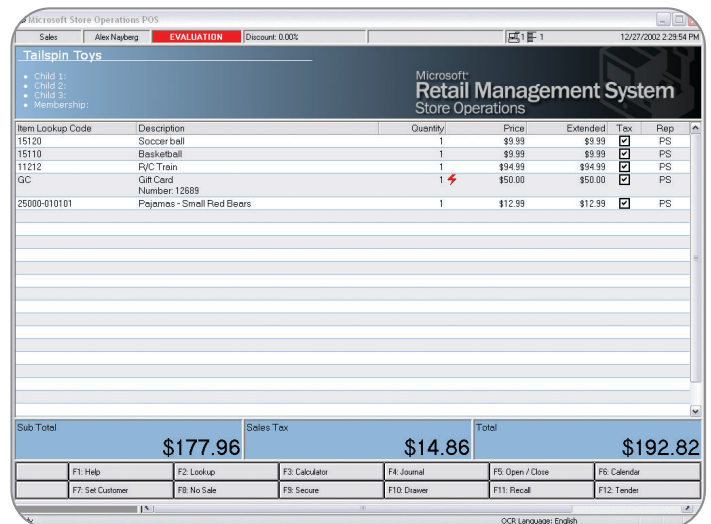
### Supported Hardware

- Any PC running Windows 98SE, Windows 2000, Windows NT SP5, Windows Me or Windows XP
- Support for Popular OPOS Printers, Scanners, Scales, Line displays and Cash Drawers
- Support for Windows Printers, Keyboard Wedge Mag Card Readers and PC/PS-2 Keyboards

### Point-Of-Sale Capabilities

- Customizable, Resizable Transaction Screen
- Graphical User Interface
- Customize POS Buttons for Web-based Application Shortcuts
- Multi-media Advertisements
- Electronic Receipt on Net Display
- Online Access to the Internet
- Unlimited Line Item Entry
- Automatically Look Up Price (sales, quantity discount, promotional)
- Automatically Compute Tax
- Look Up Quantity and Item Attribute
- Display Item Picture
- Show Item Extended Description and Subdescriptions
- Select Shipping Carrier and Calculate Shipping Charges by Weight/Value
- Multi-Tender (i.e., cash, check, credit card)
- Accept Food Stamps
- Print Check Validation Endorsement
- Sell and Redeem Vouchers/Gift Certificates/Gift Cards
- Place Transaction On Hold and Recall
- Perform Post-Voids
- Process Returns
- Perform Online Credit Authorizations Using ICVerify or PC-Charge
- User-Definable Keyboard-Shortcut Macros
- Online Help
- Support Mix and Match Pricing Structure
- Discount Entire Sale or Selected Item At Time of Sale
- Add Customer Account

- Access Customer Info (i.e., total sales, number of visits, last visit date)
- Issue Store Credit
- Receive Payment(s) for Individual Invoices
- Process Deposits on Orders
- Search by Customer Ship To Addresses
- Create and Process Layaway, Back Orders, Work Orders and Sales Quotes
- Credit Items Sold to Selected Sales Reps
- Calendar Event Planner and Reminder
- Built-in Time Clock
- Daily Sales Graph
- User-Defined Reminder Messages
- View and Print Journals from any Register
- Preview, Search and Print Journals by Register, Batch and/or Receipt Number
- Print X, Z and ZZ Reports
- Print Receipt, Invoice and Pick Ticket with Logos/Graphics
- Print Kit Components on Receipt



An intuitive point-of-sale screen ensures reduced training time and increases productivity.

# Microsoft® Business Solutions Retail Management System

**Microsoft®**  
**Business**  
**Solutions**

AFFORDABLE

PRODUCTIVE

CUSTOMIZABLE

SCALABLE

## Internet Applications

- Retrieve and Process Orders from Virtual Storefronts
- Net Display Channels (Broadcast Pre-Selected Web sites, Web pages and Ads)
- Custom POS Buttons (On-Screen Shortcuts to Web sites, Software Packages and Application Tools)
- E-Receipts
- FedEx and UPS Shipping and Tracking via the Internet

## Inventory Types

- Standard
- Service
- Assembly (bill of material)
- Serialized (up to 3 serial numbers)
- Matrix (apparel)
- Lot Matrix Kit
- Weight (tare, actual)
- Gasoline
- Tag Along
- Parent/Child
- Voucher (Gift Card/Gift Certificate)

## Inventory Control and Tracking

- Track and Manage All Inventory Types
- Organize and Modify Assembly, Matrix and Lot Matrix Items Using Easy-To-Use Spread Sheets
- Look Up and Modify Matrix Items by Specific Attribute Info (i.e., size, color)
- Automatically Calculate Inventory Replenishment Based on Restock Level or Quantity Sold
- Support Multiple Suppliers for Each Item
- Define Master Pack Quantity for Ordering
- Assign Item Substitutes
- Support Up to Three Serial Numbers per Item
- Unlimited Item Aliases
- Support Parent and Child Quantity
- Attach Special Notes and Reminder to Specific Item
- Generate Purchase Orders
- Receive Shipment
- Transfer Inventory In/Out
- Design Graphical Labels
- Print Bar Code Labels
- Process External File (data collection unit)
- Store and Track Offline Inventory (items not for sale)
- Customize and Use Reason Codes

## Advanced Security Options

- |   |  |
|---|--|
| <ul style="list-style-type: none"><li>• Built-In Security System for both Manager and POS programs</li><li>• Every menu and field can be protected based on cashier's security level; Data fields can be hidden, view-only or editable</li><li>• Set Cashier Floor Limit</li><li>• Set Cashier Return Limit</li><li>• Assign Log On Password</li><li>• Grant or Deny Cashier Permissions to</li><li>• Enter Opening or Closing Amounts</li><li>• Change Price at Point-of-Sale</li><li>• Change Tax Amount at Point-of-Sale</li><li>• Allow No Sales (open drawer)</li><li>• Allow Pay Outs</li><li>• Allow Item Cost Display</li><li>• Allow Editing of Time Clock Entries</li></ul> | <ul style="list-style-type: none"><li>• Allow Cashier to View Others' Time Clock Entries</li><li>• Allow Generation of X Reports</li><li>• Hold Transaction (suspending or stacking)</li><li>• Blind Closeout</li><li>• View Sales Journal</li><li>• View Sales Graph</li><li>• Sign On Before Each Transaction</li><li>• Allow New Customers at POS</li><li>• Allow Customer Account Modification</li><li>• Allow Deletion of Customers and Items</li><li>• Allow Item Information Modification</li><li>• Enable Global Customers for Multi-Store</li><li>• Require Serial Number</li><li>• Allow POS Serial Number Creation</li><li>• Show Customer Addresses at POS</li></ul> |
|---|--|

# Microsoft® Business Solutions Retail Management System

**Microsoft®**  
**Business**  
**Solutions**

AFFORDABLE

PRODUCTIVE

CUSTOMIZABLE

SCALABLE

## Pricing, Sales, and Promotions

- Set Up Mix and Match Pricing Structure
- “Buy X, Get Y” Discount Capability
- Lot Pricing (single, six pack, case, etc.)
- Gasoline Pricing (to 3 decimal positions)
- Multiple Price Levels/Customer (price break tables)
- Discount From Retail
- Mark Up From Cost
- Set Profit Margin
- Discount by Dollar Amount
- Assign Sub-Total Amount
- Set Percent of Discount
- Put Items on Sale/Promotion
- Set Up Weekly Sales Schedules
- Multiple Sales Tax (GST, PST, etc.)
- Multiple Tax Rate Tables (percent, base, cap)
- Support Euro and Value Added Taxation
- Define Sales Commission Schedule
- Return In Local Currency

## Customizable Active Reports

- Incorporate Company Logo
- Sort and Group Report Data Directly on Print Preview Screen
- Filter Data Attribute Information
- Adjust Report Header/Columns On-Screen
- Access Detailed Database Information Directly from Report Preview
- Quickly Drill-Down from Summary Reports to More Detailed Reports
- Memorize Report Settings

*The highly customizable reports are:*

- Customer List
- Accounts Receivable Aging
- Account Activities
- Summary Daily Sales
- Sales Rep and Cashier Daily Sales
- Supplier Daily Sales
- Register Daily Sales
- Department and Category Daily Sales
- Summary Daily Tax Collected
- Detailed Sales
- Detailed Tax Collected

- Commission
- Cashier Log
- Register Analysis
- Department Sales/Cost
- Top Sales Reps and Cashiers
- Top Customers
- Top Suppliers
- Top Items
- Top Departments and Categories
- Regional Sales
- Item Price and Quantity Lists
- Item Value List
- Item Reorder List
- Item Movement Report
- Offline Inventory List
- Serial Number List
- Supplier List
- Alias and Substitute Lists
- Work Order Summary and Detailed Lists
- Back Order Summary and Detailed Lists
- Quote Summary and Detailed Lists
- Vouchers Summary and Detailed Lists
- Purchase Orders
- Inventory Transfers In/Out
- Open Layaways Report
- Layaway Expiration Report
- Graphs (Numerical/Graphical Format)
- Filter and Export Options

## Wizards

- Assistant to facilitate large changes to the database
- New Item Wizard to quickly add inventory to the database
- Label Wizard to design and print labels



Design customized price tags with an easy-to-use wizard.

# Microsoft Business Solutions Retail Management System

Microsoft  
Business  
Solutions

AFFORDABLE

PRODUCTIVE

CUSTOMIZABLE

SCALABLE

## Customer Management and Marketing

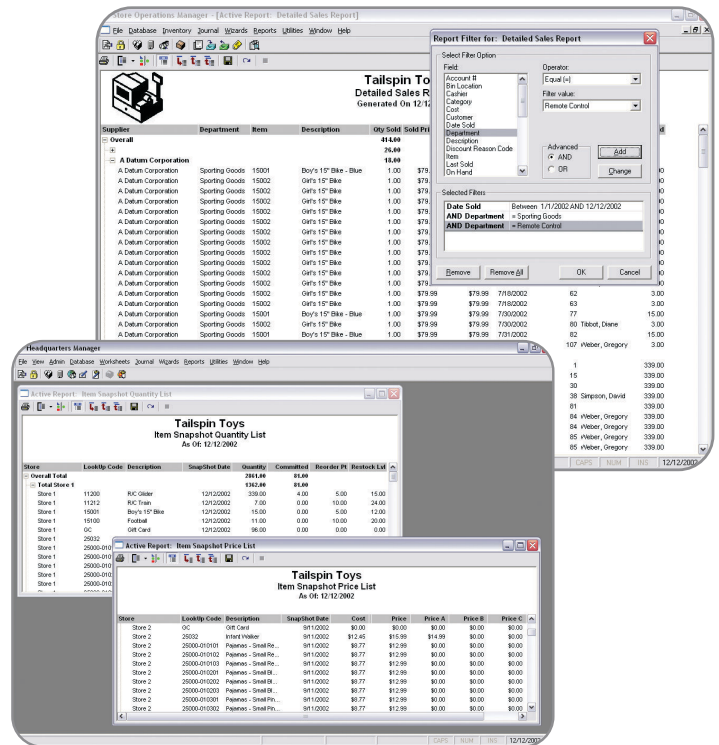
- Search by Account Number, Name, Company, Address, Phone/Fax Number, E-mail Address and Ship To Information
- Define Different Account Types (i.e. Revolving)
- Set Default Account Type for New Customers
- Aged Receivables Option
- Look Up, Adjust and Track Invoices for Specific Customer Account
- Track Purchases By Date, Price and Amount
- Apply Finance Charges on Accounts
- Bill Payments for Net Terms
- Place Limits on Customer Purchases for Given Time Period
- 15 User-Defined Fields for Customer Information (i.e., Birth-Date, Driver's License Number, Resale Permit Number)
- Create Customer Accounts at the POS
- Define Multiple Shipping Addresses Per Customer
- Print Customer Statements
- Reprint Statement for Selected Customer
- Generate Mailing List
- Print Accounts Receivable Aging Report
- Print Account Activities Report
- Access and/or Modify Detailed Customer Data Directly from Active Reports

## Employee Management

- Track and Manage Employee Information
- Set Up Sales Rep Commission Structure
- Assign Security Levels to Grant Specified Access Privileges
- Send Messages to Cashiers
- Generate Time Card Report
- Edit Time Clock Entries
- Generate Cashier Log Report

## Interface with Other Accounting Software

- Microsoft Business Solutions Great Plains
- Microsoft Business Solutions Small Business Manager
- M.Y.O.B.
- Peachtree Accounting for Windows
- QuickBooks for Windows



Access and analyze data from across your entire business.

**Retail Management System**  
Designed for independent merchants—  
like you.

For more information,  
Visit our Web site at:  
[www.microsoft.com/BusinessSolutions/POS](http://www.microsoft.com/BusinessSolutions/POS)  
Phone: US and Canada call 1-800-456-0025  
E-Mail: [mgpinfo@microsoft.com](mailto:mgpinfo@microsoft.com)  
Or contact your Microsoft Business Solutions Partner.

Part Number: LQFS-QC00-0000000

© 2003 Microsoft Corporation and Citicorp Payment Services, Inc. All rights reserved. Microsoft is a registered trademark of Microsoft Corporation in the United States and/or other countries. Microsoft Business Solutions ApS are subsidiaries of Microsoft Corporation. \*Information in this document is subject to change without notice and does not represent a commitment on the part of Microsoft. Microsoft makes no representations or warranties with respect to its contents.